

CAREERS PLAN 2018-19 YEARS 7-13

(Gatsby Benchmark #1)

AUTUMN 2018				
Year	Activity	Detail	Date/s	Outcome / Gatsby Benchmark mapping #1-#8
7	Welcome to Careers	Careers Office with Adviser	September wk 2	Careers Service awareness: resources, adviser & 'drop in' appointments #3 #8
9	Welcome to Careers	Careers Office with Adviser	September wk 2	Careers Service refresher: resources, adviser & 'drop in' appointments #3 #8
10	Taught employability	In PHSEE Lessons	All term	AQA Preparation for working life Level 1/ 2 Award #2
11	F2F Careers interviews Careers Adviser	Individually with Careers Adviser	October wks 1-4	Informed decisions about KS5 subject choices, HE progression & increased careers awareness #8
12	Welcome to Careers	During 6th Form Induction Careers Adviser	September wk 1	Will understand Careers service for UCAS and jobs (includes team building) #2
12	Being a Leader in education, career and life	During Enrichment Principal & Head of 6th	November wk 1	Will understand skills required in leadership #2
13	Applying to University Carousel	During Enrichment Invited speakers and Careers Adviser	September wk 3	Received top tips for UCAS applications from alumni (in 1st year at university) #7
13	Interview Skills Workshop	During Enrichment Careers Adviser	November wk 3	Prepared for job / university interviews. Students identify and evidence work skills #5

SPRING 2019

Year	Activity	Detail	Date/s	Outcome /Gatsby Benchmark
7	Careers Week Assembly	Assembly Careers Adviser	March wk 2	Challenging gender stereotypes in careers #2 #5
7	Poster Making	Workshop Careers Adviser	March wk 2	Students individually identify potential careers #2 #3
8	Careers Week Assembly	Assembly Careers Adviser	March wk 2	Challenging gender stereotypes in careers #2 #5
8	Poster Making	Workshop Careers Adviser	March wk 2	Students individually identify potential careers #2 #3
9	GCSE Options Evening	Presentation / Meeting parents Senior Team /Careers Adviser	January wk 2	Understand GCSE choices and impact on future #2
9	Fast Tomato' careers research Before GCSE choices	Online In PHSEE Lessons	February wk 2 & 4	Match personal skills and qualities to possible careers. Relate these to prospect GCSE choice #3 #4
9	Careers Week Assembly	Assembly Careers Adviser	March wk 2	Reflect on Fast Tomato & develop labour market awareness #3 #4
10	Taught employability	In PHSEE Lessons	All term	AQA Preparation for working life Level 1/ 2 Award #2
10	Careers Week Assembly	Assembly Careers Adviser	07/03/18	Challenging gender stereotypes in careers #2 #5
11	Work Experience Assembly	Assembly Careers Adviser	January wk 3	Introduced to Work Experience process and how to find placements #6
11	Build your own CV	Form time tutorial	February wk 2 & 4	CVs updated for seeking work experience #2 #3
11	Careers Week Assembly: Work experience	Assembly Careers Adviser	March wk 2	Prepared for Work Experience Week 25-29 June #6
12	First term at university talks & Identifying key work skills for interviews	During Enrichment Invited speakers & Careers Adviser	January wk 1	Students hear alumni experiences of starting university first hand. Identify, discuss & evidence key work skills #7
12	UCAS Exhibition at Surrey University	School Visit	March wk 1	Students introduced to UCAS, UK universities, courses and application procedure #7
12 & 13	Networking Carousel with 13+ professional guests	During Enrichment Invited speakers	March wk 2	Understand range of professions; routes in & challenges of work #2 #5
12 & 13	Careers Week Assembly: About Speed Networking	Assembly Careers Adviser	March wk 3	Reflections on Speed Networking #2 #5
13	Employability workshops -	During Enrichment Careers Adviser	March wk 4	Preparing digital profile & CV to take to university #2 #3

SUMMER 2019

Year	Activity	Detail	Date/s	Outcome /Gatsby Benchmark
10	Taught employability	In PHSEE Lessons	All Term 4 x 1 hour workshops	AQA Preparation for working life Level 1/ 2 Award #2
10	Morrisby Psychometric Profiling	In computer suites in school with Careers Adviser	July wk 1	Resulting Careers Reports to inform Careers Interviews in Autumn Term of Year 11 #2 #3
11	Work Experience Diaries	Assembly Careers Adviser	May wk 4	Work experience is finalised, diaries distributed #5 #6
11	Work Experience Week	Undertaken off site Careers Adviser & staff visit	June wk 4	Employability skills gained and recorded in reflective diaries #5 #6
11	GCSE Results Clinic	One to one' with Careers Adviser	August wk 4	Assisted with finding / confirming Further Education destinations. Making / amending A level choices in light of results #2#3#8
12	UCAS Launch Eve for students & parents	Presentation for parents & students Heads of 6th & Careers Adviser	May wk 2	Families and students understand UCAS (universiity) applications & degree level apprenticeships #2 #7
12	UCAS Applications	Personal Statement/ Finance /Apply Winchester Uni Speaker	June wk 3	Fully prepared for UCAS applications in Year 13 #7
12	School Leaver alternatives to Univeristy	During Enrichment Presentation with outside speakers	June wk 4	Understand apprenticeships and employment #2 #5
12	UCAS Applications	During Enrichment Presentations, workshops, visits Speakers & Careers Adviser	Throughout Summer Term	Fully prepared for UCAS applications in Year 13 #7
12	Voluntary Additional Work Experience	Individual students with Careers Adviser support on request	During Summer Vac	Further work experience to support university applications and employability in Year 13 #6
13	Level Results UCAS Clinic	One to one' Careers Adviser	August wk 3	Confirming univeristy places, accommodation, finance /using Clearing. Apprenticeships application assistance, as required #3 #7 #8