

4th July 2024

Dear Parents/Guardians,

Results Day Reminder and Post Results Services Information

Results Days Reminder

A Level and Level 3 BTEC Results Day

Thursday 15th August 2024 between 08:00 and 11:30 in the Budgell Hall

GCSE Results Day

Thursday 22nd August 2024 between 08:30 and 11:30 in the Budgell Hall

Entrance to the Ewell Castle School site will be via the car park and quad gates at the front of the school to the left. The entrance will be sign posted on the day with directions to the Budgell. There will be no parking on site for parents on the day so you will need to make alternate parking arrangements. There are Pay and Display car parks located in the village and at Bourne Hall.

Please remember to complete the [results collection Form](#). If your child is unable to attend results day, they can nominate a third party to collect the results on their behalf. We encourage all students to attend results day in person where possible. Results will also be published to My School Portal from 12:00 and can be found in My Pupil, under Exam Results. If any candidates do not want their results published to My School Portal, please let us know before results day.

Post Results Service Terms

Below you will find an explanation of each Post Results Service.

Candidates must be aware that marks can go down as well as up, or stay the same, when submitting a script for a review of marking, clerical re-check or review of moderation. The consent form must be completed and signed by the candidate to say they understand the terms and possible outcomes. This cannot be done until after the release of results to candidates.

Review of Marking

This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly.

A marking error can occur because of:

- an administrative error;
- a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer;
- an unreasonable exercise of academic judgement.

The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. Reviewers **will not** re-mark the script. They will only act to correct any errors identified in the original marking. We would **not** recommend this service if you are more than 1 or 2 more marks from the next grade boundary.

Clerical re-check

A review of clerical procedures leading to the issue of a result. This service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks.

Review of Moderation

This is a review of the original moderation to ensure that the assessment criteria has been fairly, reliably and consistently applied. It is **not** a re-moderation of candidates' work. The awarding body will have trained its reviewers to conduct reviews of moderation accurately and consistently.

Please note that if the centre's (Ewell Castle School's) internally assessed marks (coursework or non-examination assessment) have been accepted without change by an awarding body, this service will **not** be available. A review of moderation cannot be undertaken upon the work of an individual candidate or the work of candidates not in the original sample. It is a centre decision to request a review of moderation.

Access to Scripts

A copy of a completed marked script. Centres may request copies of scripts to support:

- the decision for review of marking;
- and/or teaching and learning purposes.

Deadlines, Fees and Payments

You will find a list of the services provided and the corresponding deadlines below. We aim to acknowledge receipt of all requests within 2 working days during term time. Any requests submitted after the deadline will not be accepted. All requests must be submitted by 4pm on the deadline day to be accepted. Post results forms can be dropped into the school in person once completed and signed by the candidate. Completed form will also be accepted via email from the candidate's personal or school email address to exams@ewellcastle.co.uk.

Service	Cost	Deadline
Priority Review of Marking A-level	£90	22-Aug
Access to Scripts	£20	19-Sep
Review of Marking A-level	£60	24-Sep
Review of Marking GCSE	£60	24-Sep
Clerical re-check	£15	24-Sep
Reviewed script with ROM/Re-check (Pearson and OCR Only)	£20	24-Sep

Most subjects have more than 1 script. All prices are per script, per subject.



Ewell Castle School • Church Street • Ewell • Surrey • KT17 2AW

Tel (020) 8393 1413 Email seniorschool@ewellcastle.co.uk

Website ewellcastle.co.uk X [EwellCastleUK](https://www.facebook.com/EwellCastleUK)

A Registered Charity (No. 312079). A company limited by guarantee (No. 788782 England). Registered Office as above.

All pricing is per script, per subject. Please be aware that most subjects will have more than one script.

Payment must be made to Ewell Castle School via bank transfer within 2 working days of a request being submitted. You must use a reference code in the following format:

candidate initial.candidate surnamePRSEXAM E21-00

e.g. E.CastlePRSEExam E21-00

Account Details

Ewell Castle School
Barclays Bank
Sort Code 20-29-90
Account No. 30357960
SWIFTBIC BUKBGB22
IBAN GB16 BUKB 2029 9030 3579 60

We look forward to seeing you all on results day.

If you have any questions, please email exams@ewellcastle.co.uk.

Kind regards,



Miss H Richardson
Examinations Officer



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